



**MAYOR**

Richard E. Roquemore

**CITY ADMINISTRATOR**

Michael E. Parks

**CITY COUNCIL**

Robert L. Vogel III

Taylor J. Sisk

Jamie L. Bradley

Joshua Rowan

**CITY OF AUBURN  
MAYOR and CITY COUNCIL  
Council Meeting  
August 8, 2024  
6:00 PM  
Council Chambers  
1 Auburn Way  
Auburn, GA 30011**

**INVOCATION**

**PLEDGE**

**COUNCIL REPORTS AND ANNOUNCEMENTS**

**NEW BUSINESS**

1. Citizen Comments on Agenda Items
2. Consent Agenda
  - a. Council Business Meeting Minutes- July 11, 2024
  - b. Council Workshop Meeting Minutes- July 25, 2024
  - c. Council Special Called Meeting Minutes- July 18, 2024
  - d. Water Treatment Facility Change Order Approvals
  - e. Community Redevelopment Tax Incentive Program – Jack Wilson

**VOTING ITEMS**

3. Downtown Redevelopment- Jack Wilson

**ADJOURNMENT**

**Agenda subject to change prior to meeting**



**MAYOR**  
Rick E. Roquemore

**CITY ADMINISTRATOR**  
Michael E. Parks

**CITY COUNCIL**  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

**CITY OF AUBURN  
MAYOR AND COUNCIL  
MEETING IN COUNCIL CHAMBERS  
JULY 11, 2024  
6:00 PM  
Council Chambers  
1 Auburn Way  
Auburn, GA 30011**

Present: Mayor: Richard Roquemore  
Council Member: Robert L. Vogel. III  
Council Member: Taylor J. Sisk  
Council Member: Joshua Rowan

City Staff in Attendance: Chief Hodge, Staci Waters, Michael Parks, Jack Wilson

**Mayor Roquemore** called the meeting to order at 6:00 pm.

**Pastor Chris Perkin** gave the invocation.

**Chief Hodge** led the pledge to the flag.

**Council Reports and Announcements**

**Mayor Roquemore** asked for any Council Report and Announcements.

**Michael Parks** announced that at the end of the Council Meeting there would be a meeting downstairs for information for the Citizens about the Water Treatment Facility.

**PUBLIC HEARING**

**Item 1: Official Zoning Map for the City of Auburn**

**Mayor Roquemore** asked for Jack Wilson, City Attorney, to present the Official Zoning Map of the City of Auburn.

**Jack Wilson** presented the Official Zoning Map of the City of Auburn.

**Mayor Roquemore** asked for a motion to open the public hearing.

**Motion:** Made by **Council Member Sisk** to open public hearing.

Second by: **Council Member Rowan**

Votes were taken with all members present voting yes. Public Hearing Open.

**Mayor Roquemore** asked those in favor of the Official Zoning Map for the City of Auburn and wished to speak to please come forward.

No one came forward.

**Mayor Roquemore** asked those to speak that were opposed of the Official Zoning Map for the City of Auburn and wished to speak to please come forward.

No opposition.

**Mayor Roquemore** asked for a motion to close the public hearing.

**Motion:** Made by **Council Member Sisk** to close the public hearing.

Second by: **Council Member Rowan**

Votes were taken with all members present voting yes. Public Hearing closed.

**Item 2: Amendment to Livestock and Animal City Ordinance, Section 17.90.1010 and 19.90.020**

**Mayor Roquemore** asked for Jack Wilson, City Attorney to present Amendment to Livestock and Animal City Ordinance, Section 17.90.1010 and 19.90.020.

**Jack Wilson** presented the Amendment to Livestock and Animal City Ordinance, Section 17.90.1010 and 19.90.020.

**Mayor Roquemore** asked for a motion to open the public hearing.

**Motion:** Made by **Council Member Vogel** to open public hearing.

Second by: **Council Member Rowan**

Votes were taken with all members present voting yes. Public Hearing Open.

**Mayor Roquemore** asked for those favor of Amendment to Livestock and Animal City Ordinance, Section 17.90.1010 and 19.90.020 and wished to speak to speak please come forward.

Melanie Stevens, 1531 Union Church Rd. Auburn, GA 30011 stated she was in favor of Amendment.

Chris Perkins, 501 Glen Ter. Rd. Auburn, GA 30011 Stated he was in favor of Amendment.

Genet Menghisteah, 293 Oakridge Dr. Auburn, GA 30011 Stated she was in favor of Amendment.

Faith Shoemaker, 70 Green Train Dr. Auburn, GA 30011 Stated she was in favor of Amendment.

Jason Wisdom, 33 Myrtle St. Auburn, GA 30011 Stated he was in favor of Amendment.

**Mayor Roquemore** asked for those opposed of Amendment to Livestock and Animal City Ordinance, Section 17.90.1010 and 19.90.020 and wished to speak to please come forward.

Rob Yoe 1531 Wynfield Dr., Auburn, GA 30011 Stated he opposed The suggested Buffer.

**Mayor Roquemore** asked for a motion to close the public hearing.

**Motion:** Made by **Council Member Sisk** to close the public hearing.

Second by: **Council Member Rowan**

Votes were taken with all members present voting yes. Public Hearing closed.

## NEW BUSINESS

### Item 3: Citizen Comments on Agenda Items

**Mayor Roquemore** asked for any citizen comments for items on tonight's agenda. None were given.

### Item 4: Consent Agenda

- a. Council Business Meeting Minutes- June 13, 2024
- b. Council Workshop Meeting Minutes- June 27, 2024
- c. Adoption of the Updated Official Zoning Map for the City of Auburn- Sarah McQuade
- d. Approve Donation of Asphalt millings from Auburn Police Foundation- Chief Hodge
- e. Naming of New Firing Range- Chief Hodge
- f. PRC Contract Amendment- Michael Parks
- g. Closure of 4<sup>th</sup> Ave for Community Fellowship Event October 4, 2025- Michael Parks

**Mayor Roquemore** asked for a motion to approve the consent agenda.

**Motion:** Made by **Council Member Vogel**.

**Second:** By **Council Member Sisk**.

**Mayor Roquemore** asked for any discussion. There was none. Votes were taken with all members present voting yes. Meeting adjourned.

## VOTING ITEMS

### Item 5: Amendment to Livestock and Animal City Ordinance, Section 17.90.1010 and 19.90.020

**Jack Wilson** presented

**Mayor Roquemore** asked for a motion to approve.

**Motion:** Made by **Council Member Rowan** to approve the Ordinance

**Second:** By **Council Member Sisk**.

**Mayor Roquemore** asked for any discussion. There was none. The Amendment was approved by a vote of 2 in favor and 1 against. **Council Member Sisk and Rowan** voting yes and **Council Member Vogel** voting no.

### Item 6: Water and Utility Rate Adjustment

**Michael Parks** presented.

**Mayor Roquemore** asked for a motion.

**Motion:** Made by **Council Member Rowan** to approve the adjustment.

**Second:** By **Council Member Sisk**.

**Mayor Roquemore** asked for any discussion. There was none. Votes were taken with all the members present voting yes.

### Item 7: Citizens Comments

**Mayor Roquemore** asked for citizen comments.

Carolyn Wade, 127 Governors Ridge, Auburn, GA 30011 Spoke regarding chicken ordinance.

Chris Perkins, 501 Glen Ter. Rd. Auburn, GA 30011 Spoke regarding chicken ordinance.  
Jason Wisdon, 33 Myrtle Street, Auburn, GA 30011 asked if Myrtle Street is in the  
Downtown Overlay.

**ADJOURNMENT:** Mayor Roquemore asked for a motion to adjourn.

**Motion:** Made by Council Member Rowan to adjourn.

**Second:** By Council Member Sisk.

Mayor Roquemore asked for any discussion. There was none. Votes were taken with all  
members present voting yes. Meeting adjourned.

Respectfully submitted,

Read and approved this \_\_\_\_\_ Day of August 2024

Attest:

---

Mayor Richard Roquemore



**MAYOR**  
Rick E. Roquemore

**CITY ADMINISTRATOR**  
Michael E. Parks

**CITY COUNCIL**  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

**CITY OF AUBURN  
CITY COUNCIL WORKSHOP MEETING  
July 25, 2024  
6:00 PM  
Council Chambers  
1 Auburn Way  
Auburn, GA 30011**

Present: Mayor: Rick Roquemore  
Council Member: Robert L. Vogel III  
Council Member: Taylor J. Sisk  
Council Member: Jamie L. Bradley  
Council Member: Joshua Rowan

City Staff in Attendance: Chief Hodge, Jack Wilson, Brooke Haney,

**Mayor Rick Roquemore** called the meeting to order at 6:00 pm.

**WORK SESSION**

**Item 1: Water Treatment Facility Change Order Notification**  
**Jim Aton** Presented  
-placed on August 8, 2024, Council Business Agenda

**Item 2: Community Redevelopment Tax Incentive Program**  
**Jack Wilson** Presented  
-placed on August 8, 2024, Council Business Agenda

**Item 3: Discussion of Existing Tree Ordinance**  
**Sarah McQuade** presented.  
Council discussed the current ordinance and potential revisions. Sarah will draft revisions and circulate for review at a later meeting.

**Mayor Roquemore** asked if there were any citizen comments.

James Matthews, 315 Wyngate Rd, Auburn, GA 30011, Placed a donation to Chief Hodge from the Jeep Fest.

Rob Yoe, 1531 Wynfield Dr, Auburn, GA 30011, Discussed Tree ordinance.

Beth Maddox, 120 Buena Vista St., Winder, GA 30011, Discussed the Community redevelopment tax incentive program.

**Mayor Roquemore** asked for a motion to go into Executive Session for Potential Litigation and Potential Real Property Acquisition.

**Motion:** Made by **Council Member Sisk** to go into Executive Session for Potential Litigation and Potential Real Property Acquisition.

**Second:** By **Council Member Bradley**.

**Mayor Roquemore** asked for any discussion. There was none. Votes were taken with all members present voting yes. After Executive Session, the City Attorney reported that during Executive Session the Council met to discuss potential litigation and Potential Real Property Acquisition as allowed by the Open Meetings Act. There were no votes taken and no evidence received in the Executive Session. The original affidavit and resolution have been signed and delivered to the staff to be included with the minutes of this meeting.

Respectfully submitted,

Read and approved this \_\_\_\_\_ Day of August 2024

Attest:

---

Mayor Richard E. Roquemore



**MAYOR**  
Rick E. Roquemore

**CITY ADMINISTRATOR**  
Michael E. Parks

**CITY COUNCIL**  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

**CITY OF AUBURN  
MAYOR and CITY COUNCIL  
Called Work Session Meeting  
for  
July 18, 2024  
6:00 PM  
Training Room  
1 Auburn Way  
Auburn, GA 30011**

Present: Mayor : Richard Roquemore  
Council Member: Josh Rowan  
Council Member: Bob Vogel  
Council Member: Taylor Sisk  
Council Member: Jamie Bradley  
DDA Member: Belinda Outwater  
DDA Member: Cameron Whitehead  
DDA Member: Silvia Barber  
DDA Member: Susan Long

City Staff in Attendance: City Administrator Michael Parks, Brooke Haney, Staci Waters,  
Jack Wilson

**Mayor Roquemore** called meeting to order @ 6:00 PM

**CALLED WORK SESSION MEETING:**

Joint Work Session Meeting of the City Council and the Downtown Development Authority of the City of Auburn.

Item 1: Discussion of Downtown Redevelopment

**Belinda Outwater** welcomed and introduced RHS Development.

**RHS Development** presented their draft of a concept plan for Downtown redevelopment.

Council members asked questions regarding the concept plan.

**ADJOURNMENT**

Approved this \_\_\_\_\_ Day of August 2024

Attest:

---

Mayor Richard Roquemore





**MAYOR**  
Rick E. Roquemore

**CITY ADMINISTRATOR**  
Michael E. Parks

**CITY COUNCIL**  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

**AGENDA ITEM: D**

**TO:** Mayor and Council

**FROM:** Jim Aton  
Hussey Gay Bell

**DATE:** August 8, 2024

**PURPOSE:** For approval of Change Order No. 1 associated with the Heavy Constructors Contract

**BACKGROUND:** Heavy Constructors is under contract to complete the water treatment facility. According to the contract, any change order should be approved by the Mayor and Council. The change order being presented is a reallocation of funds within the given contract. The funds will be reallocated from contingency for unexpected expenditures associated with the reasons stated in Change Order No. 1. The contingency funds are part of the overall budgeted contract that was approved previously by the city. Because the contingency funds were budgeted for unexpected expenses there will be no additional cost related to the contract.

**RECOMMENDATION:** To approve Change Order No. 1 for the Heavy Constructors contract.

**FUNDING:** GEFA

**ATTACHMENTS:** Included

# Change Order No. 1

Project Name: Auburn Drinking Water Treatment Plant  
 Project Owner: City of Auburn, City Hall, One Auburn Way, Auburn, GA, 30011  
 Project Contractor: Heavy Constructors, 1596 Low. Roswell Rd, Marietta, GA, 30068  
 HGB Project No.: 22-0033-IWS  
 Owner's Purchase Order #23-005  
 Owner's Project No.: 002-22  
 Date of Issuance: 7-8-2024  
 Date of Contract: 8-4-2022  
 Contract Period: 8-4-22 to 3-11-2024



The following Change Order items are based on necessary changes Contract Time

Item	Description of Changes	Qty.	Contract Cost/Unit	Change in Contract Cost	Change in Days
<b>Additions</b>					
1	Removal & Replacement of Unsuitable Soil	1	\$3,200.00	\$3,200.00	0 days
2	Trash Haul Off	1	\$9,756.00	\$9,756.00	0 days
3	WTP Building Metal Interior Liner Panels	1	\$14,660.00	\$14,660.00	0 days
4	Strengthen Roof for Solar Panels	1	\$25,841.00	\$25,841.00	0 days
5	City's Equipment Storage During Construction	1	\$26,586.00	\$26,586.00	0 days
6		1		\$0.00	0 days
7		1		\$0.00	0 days
8		1		\$0.00	0 days
<b>Deductions</b>					
?	Move Office Trailer to Owner's Contingency			-\$20,000.00	0 days

**Total Change** \$60,043.00 156 Days

The contract time, start date and completion date have been changed by the owner because of delays caused by State Environmental Review Process and Funding Requirements. Listed improvement will be paid out of contingency with no change in the GMP. See Attachment.

Summary: it is agreed to modify the Contract referred to above as follows:

Contract Price prior to this Change Order	\$16,035,193.00	Contract Time prior to this Change Order	585 Days
Net Increase (decrease) of this Change Order	\$60,043.00	Net Increase (decrease) of this Change Order	156 Days
Revised Contract Price with all approved Change Orders	\$16,095,236.00	Revised Contract Time with all approved Change Orders	156 Days 11-30-24

The changes included in this Change Order are to be accomplished in accordance with the terms, stipulations and conditions of the original Contract as though included therein.

Accepted for Contractor by: *[Signature]* Date: 7/18/24  
 Recommended for Approval by: Hussey Gay Bell & DeYoung, Inc.  
 Approved for Owner by: *James B. Cotton PE* Date: 7-18-24  
 Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved: (Other - when required) \_\_\_\_\_ Date: \_\_\_\_\_

Attachment to Change Order #1, 7-17-24

1. A geotechnical soils investigation and report was conducted prior to going to bid with the project and provided to the contractor during the project bidding phase. The soils report was based upon five soil borings within the footprint of the drinking water treatment plant (DWTP) and reported that the soils were suitable for the support of the drinking water treatment plant building. The geotechnical engineer determined that the soils under the membrane filter feed tank was not strong enough to support the membrane filter feed tank. The membrane filter feed tank is outside the footprint of the DWTP building. The geotechnical engineer recommended removing the unsuitable soils and replacing them with suitable material. This was done.
2. During the grading of the entrance road to the DWTP, buried trash was discovered in the roadway alignment that was not known at the beginning of the project. The trash was removed and hauled to a licensed municipal solid waste landfill.
3. The DWTP building is insulated to provide a suitable interior temperature for the drinking water treatment equipment. Bag insulation was determined to be the most cost-effective type of insulation. Spray-on insulation is effective but has an unsightly finish. Bag insulation looks great when it is newly installed but is subject to being torn by equipment and personnel. After studying the alternatives, installing metal interior liner panels over the bag insulation is the best solution.
4. Strengthen Roof for Solar Panels. The Georgia Environmental Facilities Authority has a funding program for Solar Panels for local governments. The program provides low-cost funding for the solar energy generation project. Providing solar electric energy to the water plant will be cost effective. The roof system on the DWTP building was strengthened to accommodate the addition of solar panels on the water plant and reducing the electric energy cost associated with the operation of the DWTP.
5. The city purchased drinking water treatment process equipment directly for the DWTP. This was done so that the city could select the process equipment to manufacture the drinking water. If the contractor selected the equipment, it might not have been the solution the city preferred. Advanced purchase also provided that the equipment was on site when the contractor was ready to install it. This equipment needed to be stored indoors to prevent damage by the weather. The city does not have the warehouse space available to store this expensive and sensitive equipment. Purchasing shipping containers and storage shed was more cost effective than renting warehouse plus it is right on the site. The containers and storage shed become the property of the public works department at the end of construction.
6. Increase the contract time by 156 days. The City requested Heavy to slow down work for cash flow reasons and Heavy complied. Therefore, Heavy should not be penalized for assisting the City with the project time line.



MAYOR  
Rick E. Roquemore

CITY ADMINISTRATOR  
Michael E. Parks

CITY COUNCIL  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

**AGENDA ITEM: E**

**TO:** Mayor and Council

**FROM:** Jack Wilson  
City Attorney

**DATE:** August 8, 2024

**PURPOSE:** To consider a Community Redevelopment Tax Incentive Program within the City of Auburn.

**BACKGROUND:** After recent discussions, we would like for the Council to discuss establishing a Community Redevelopment Tax Incentive program which would help address vacant and blighted buildings in the City of Auburn.

**RECOMMENDATION:** To approve as presented by staff.

**FUNDING:** N/A

**ATTACHMENTS:** Ordinance 24-009

Ordinance \_\_24-009\_\_

**AN ORDINANCE AMENDING THE CODE OF AUBURN, GEORGIA, TO ESTABLISH A COMMUNITY REDEVELOPMENT TAX INCENTIVE PROGRAM, PURSUANT TO ARTICLE IX, SECTION II, PARAGRAPH VII (D) OF THE 1983 CONSTITUTION OF THE STATE OF GEORGIA; SPECIFYING ASCERTAINABLE STANDARDS TO BE APPLIED IN DETERMINING WHETHER PROPERTY IS MAINTAINED IN A BLIGHTED CONDITION; ESTABLISHING A PROCEDURE FOR THE OFFICIAL IDENTIFICATION OF REAL PROPERTY WHICH IS MAINTAINED IN A BLIGHTED CONDITION; SPECIFYING AN INCREASED RATE OF AD VALOREM TAXATION TO BE APPLIED TO REAL PROPERTY WHICH HAS BEEN OFFICIALLY IDENTIFIED AS MAINTAINED IN BLIGHTED CONDITION; SEGREGATING THE REVENUES ARISING FROM THE INCREASED RATE OF AD VALOREM TAXATION AND PROVIDING FOR USE OF SUCH REVENUES ONLY FOR COMMUNITY REDEVELOPMENT PURPOSES; SPECIFYING ASCERTAINABLE STANDARDS FOR REHABILITATION THROUGH PLANS FOR REMEDIAL ACTION OR REDEVELOPMENT WITH WHICH THE OWNER MUST COMPLY TO HAVE THE IDENTIFICATION OF BLIGHTED CONDITION REMOVED; SPECIFYING A DECREASED RATE OF AD VALOREM TAXATION TO BE APPLIED FOR A SPECIFIC PERIOD AFTER THE OWNER COMPLIES WITH A PLAN FOR REMEDIAL ACTION OR REDEVELOPMENT; REPEALING CONFLICTING ORDINANCES AND CODE PROVISIONS; REAFFIRMING AND RESTATING THE CODE OF AUBURN, GEORGIA, AS AMENDED; ESTABLISHING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the duly elected governing authority of the City of Auburn, Georgia is authorized under Article IX, Section II, Paragraph III of the Constitution of the State of Georgia to adopt reasonable ordinances to protect the public health, safety, and welfare of the citizens of the City Of Auburn, Georgia; and

**WHEREAS**, the duly elected governing authority of the City of Auburn, Georgia is the Mayor and City Council therefore; and

**WHEREAS**, in 2002 a majority of the State's electorate, voting in a referendum called for the purpose of ratifying a Constitutional amendment to the 1983 Constitution of the State of Georgia, now Article IX, Section II, Paragraph VII(d), confirmed the existence in a community of real property which is maintained in a blighted condition increases the burden of state and local government by increasing the need for governmental services, including but not limited to social services, public safety services, and code enforcement services; and

**WHEREAS**, rehabilitation of blighted property decreases the need for such governmental services and allows local governments to better utilize limited revenues available from ad valorem taxation of real property; and

**WHEREAS**, this Mayor and City Council has previously determined the existence of properties within the City that are maintained in blighted condition and has enacted various ordinance intended to combat the existence of slum and blight and prevent its spread to properties in other areas of the City, including the designation of urban

redevelopment areas, pursuant to Chapter 61 of Title 36 of the Official Code of Georgia Annotated, however, the cost of current and previous efforts has outpaced the ability of the City to fund from current revenue sources;

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF AUBURN, GEORGIA HEREBY ORGAINS THAT THE FOLLOWING ORDINANCE (CHAPTER 3.05) BE ADOPTED AND ENACTED AS FOLLOWS:**

1.

The Code of Auburn, Georgia, is hereby amended by the establishment of a community redevelopment tax incentive program, in accordance with the authority found at Article IX, Section II, Paragraph VII(d) of the 1983 Constitution of the State of Georgia, as follows:

**“Sec. 3.05.010 Purpose.**

The existence of real property which is maintained in a blighted condition increases the burden of the State and local government by increasing the need for government services, including but not limited to social services, public safety services, and code enforcement services. Rehabilitation of blighted property decreases this need for such government services.

In furtherance of its objective to eradicate conditions of slum and blight within the City, this City Council, in exercise of the powers granted to municipal corporations at Chapter 61, Urban Redevelopment, of Title 36 of the Official Code of Georgia Annotated, has designated those areas of the city where conditions of slum and blight are found or are likely to spread.

In recognition of the need for enhanced governmental services and in order to encourage private property owners to maintain their real property and the buildings, structures and improvement thereon in good condition and repair, and as an incentive to encourage community redevelopment, a community redevelopment tax incentive program is hereby established as authorized by Article IX, Section II, Paragraph VII(d) of the 1983 Constitution of the State of Georgia.

**Sec. 3.05.020 Definitions.**

- 1) “Blighted property,” “blighted,” or “blight” means any urbanized or developed property which:
  - a.) Presents two or more of the following conditions:
    - (i) Uninhabitable, unsafe, or abandoned structure;
    - (ii) Inadequate provisions for ventilation, light, air, or sanitation;
    - (iii) An imminent harm to life or other property caused by fire, flood, hurricane, tornado, earthquake, storm, or other natural catastrophe respecting which the Governor has declared a state of emergency under the state law or has certified the need for disaster assistance under federal law; provided, however, this division shall not apply to property unless the relevant public agency has given notice in writing to the property owner regarding specific harm caused by the property and the owner has failed to take reasonable measures to remedy the harm.

- (iv) A site identified by the federal Environmental Protection Agency as a Superfund site pursuant to [42 U.S.C. Section 9601, et seq.](#), or environmental contamination to an extent that requires remedial investigation or a feasibility study.
  - (v) Repeated illegal activity on the individual property of which the property owner knew or should have known;
  - (vi) The presence of trash, rubbish and/or graffiti; or
  - (vii) The maintenance of the property is below state, county, or municipal codes for at least one year; and
- b.) Is conducive to ill health, transmission of disease, infant mortality, or crime in the immediate proximity of the property.

Property shall not be deemed blighted solely because of esthetic conditions.

- 2) “Building Inspector” means a certified inspector possessing the requisite qualifications to determine minimal code compliance.
- 3) “Community redevelopment” means any activity, project, or service necessary or incidental to achieving the redevelopment or revitalization of a redevelopment area or portion thereof designated for redevelopment through an urban redevelopment plan or thorough local ordinances relating to the repair, closing, and demotion of buildings and structures unfit for human habitation.
- 4) “Governing authority” means the City Council of the City of Auburn, a Georgia municipal corporation.
- 5) “Millage” or “millage rate” means the levy, in mills, which is established by the governing authority for purposes of financing, in whole or in part, the levying jurisdiction’s general fund expenses for the fiscal year.
- 6) “Person” means such individual(s), partnership, corporations, business entities and associations which return real property for ad valorem taxation or who are chargeable by law for the taxes on the property.
- 7) “Public Officer” means the City Administrator or such officer or employee of the City as designated by the City Administrator to perform the duties and responsibilities hereafter set forth in this Ordinance.
- 8) “Qualified Inspector” means building inspector possessing the requisite qualifications to determine minimal code compliance as certified in accordance with O.C.G.A 8-2-26-1.
- 9) “Abandon” means to terminate the use of a structure by an affirmative act, such as changing to a new use; or to cease, terminate, or vacate a use or structure through nonaction. Except for ongoing agricultural activities, there shall be a presumption that a use has been abandoned if it is not undertaken, utilized, implemented or performed for a period of two

years.

**Sec. 3.05.030 Levy of Increase Ad Valorem Tax on Blighted Real Property.**

There is hereby levied on all real property within the city which has been officially identified as maintained in a blighted condition an increased ad valorem tax by applying a factor of millage rate times seven (7) to the property, so that such property shall be taxed at a higher millage rate generally applied in the municipality, or otherwise provided by general law; provided, however, real property on which there is situated a dwelling house which is being occupied as the primary residence of one or more persons shall not be subject to official identification as maintained in a blighted condition and shall no be subject to increased taxation.

Such increased ad valorem tax shall be applied and reflected in the first tax bill rendered following official designation of a real property as blighted.

Revenues arising from the increased rate of ad valorem taxation shall, upon receipt, be segregated by the City Administrator and used only for community redevelopment purposes, as identified in an approved urban redevelopment program, including defraying the cost of the City's program to close, repair, or demolish unfit building and structures.

**Sec. 3.05.040 Official Identification of Property Maintained in Blighted Condition.**

- 1) In order for a parcel of real property to be officially designated as maintained in a blighted condition and subject to increased taxation, the following steps must be completed:
  - a. An inspection must be performed on the parcel of property. In order for an inspection to be performed,
    - i. a request may be made by the Public Officer
    - ii. the Public Officer may cause a survey of existing conditions to be performed, or may refer to any such survey conducted or finalized within the previous five years, to locate or identify any parcels which may be in a blighted condition and for which a full inspection should be conducted to determine if that parcel of property meets the criteria set out in this ordinance for designation as being maintained in a blighted condition.
  - b. A written inspection report of the findings for any parcel of property inspected pursuant to Subsection (a) above shall be prepared and submitted to the Public Officer. Where feasible, photographs of the conditions found to exist on the property on the date of inspection shall be made and supplement the inspection report. Where compliance with minimum construction, housing, occupancy, fire and life safety codes in effect within the city are in question, the inspection shall be conducted by a certified inspector possessing the requisite qualifications to determine minimal code compliance.
  - c. Following completion of the inspection report, the Public Officer shall make a determination, in writing, that a property is maintained in a blighted condition, as defined by this ordinance, and is subject to increased taxation.
  - d. The Public Officer shall cause a written notice of his determination that the real property at issue is being maintained in a blighted condition to be served upon the



person(s) shown on the most recent tax digest of Barrow County as responsible for payment of ad valorem taxes assessed thereon; provided, however, where through the existence of reasonable diligence it becomes known to the Public Officer that real property has been sold or conveyed since publication of the most recent tax digest, written notice shall be given to the person(s) known or reasonably believed to then own the property or be chargeable with the payment of ad valorem taxes thereon, at the best address available. Service in the manner set forth at O.C.G.A. § 41-2-12 shall constitute sufficient notice to the property's owner or person chargeable with the payment of ad valorem taxes for purpose of this section, except that posting of the notice on the property will not be required.

- 2) The written notice given to the person(s) chargeable with the payment of ad valorem taxes shall notify such person of the Public Officer's determination the real property is being maintained in a blighted condition and shall advise such person of the hours and location at which the person may inspect and copy the Public Officer's determination and any supporting documentation. Persons notified that real property of which the person(s) is chargeable with the payment of ad valorem taxes shall have 30 days from the receipt of notice in which to request a hearing before the City's Municipal Court. Written request for hearing shall be filed with the Public Officer and shall be date stamped upon receipt. Upon receipt of a request for hearing, the Public Officer shall notify the Municipal Court and the Building Inspector or person who performed the inspection and prepared the inspection report.
- 3) Within thirty (30) days of the receipt of a request for hearing, the Municipal Court Clerk shall set a date, time and location for the hearing and shall give at least ten (10) business days notice to the person(s) requesting the hearing, the Public Officer and the Building Inspector or person who performed the inspection and prepared the inspection report. Notice of scheduled hearings shall be published prior to the hearing. Hearings may be continued upon request of any party, for good cause.
- 4) At the hearing, the Public Officer shall have the burden of demonstrating by a preponderance of the evidence that the subject property is maintained in a blighted condition, as defined by this ordinance. Upon hearing from the Public Officer and/or their witnesses and the person(s) requesting the hearing and/or their witnesses, the Judge of Municipal Court shall make a determination either affirming or reversing the determination of the Public Officer. The determination shall be in writing and copies thereof shall be served on the parties by certified mail or statutory overnight delivery. The determination by the Court shall be deemed final. A copy of such determination shall also be served upon the Tax Commissioner of Barrow County, who shall include the increased tax on the next regular tax bill rendered on behalf of the City.
- 5) Persons aggrieved by the determination of the Court affirming the determination of the Public Officer may petition the Superior Court of Barrow County for a writ of certiorari, within thirty (30) days of issuance of the Court's written determination.

**Sec. 3.05.050. Remediation or Redevelopment to Remove Designation of Blighted Condition.**

- 1) A property owner or person(s) who is chargeable with the payment of ad valorem taxes on real property which has been officially designated pursuant to this ordinance as

property maintained in a blighted condition may petition the Public Officer to lift the designation, upon proof of compliance with the following:

- a) Completion of work required under a plan of remedial action or redevelopment approved by the City's Planning and Development Director which addresses the conditions of blight found to exist on or within the property, including compliance with all applicable minimum codes; or
  - b) Completion of work required under a Court Order entered in a proceeding brought pursuant to Article IV, Unfit Buildings and Structures, of Chapter 22 of the Code of Auburn, Georgia.
  - c) Any outstanding ad valorem taxes (state, school, county and city, including the increased tax pursuant to this ordinance) and governmental liens due and payable on the property must be satisfied in full.
- 2) Before action on a petition to lift the designation, the Public Officer shall cause the property to be thoroughly inspected by a Building Inspector, who, by written inspection report, shall certify that all requisite work has been performed to applicable code in a workmanlike manner, in accordance with the specifications of the plan of remedial action or redevelopment, or applicable court order. Upon finding required work to be satisfactorily performed, the Public Officer shall issue a written determination that the real property is no longer maintained in a blighted condition. Copies of this determination shall be served upon the person(s) chargeable with the payment of ad valorem taxes, and upon the Tax Commissioner of Barrow County.
- 3) All plans for remedial action or redevelopment shall be in writing, signed by the person(s) chargeable with the payment of ad valorem taxes on the real property and the Director of the City's Building and Community Development Departments, and contain the following:
- a) The plan shall be consistent with the City's Comprehensive Plan and all laws and ordinances governing the subject property, and shall conform to any urban redevelopment plan adopted for that area;
  - b) The plan shall set forth in reasonable detail the requirements for repair, closure, demolition, or restoration of existing structures, in accordance with minimal statewide codes; where structures are demolished, the plan shall include provisions for debris removal, stabilization and landscaping of the property.
  - c) The plan shall contain a timetable for completion of required work.

**Sec. 3.05.060. Decreased Rate of Taxation to be Applied After Successful Remedial Action or Redevelopment of Blighted Property.**

- 1) Real property which has had its designation as maintained in a blighted condition removed by the Public Officer, as provided in Section 5 of this ordinance, shall be eligible for a decrease in the rate of City ad valorem taxation. The decreased rate of taxation may be given in successive years, depending on the amount of cost expended by

the person(s) chargeable with payment of ad valorem taxes on the property to satisfy its remediation or redevelopment.

**Sec 3.05.070 Duty of Public Officer to Provide Notice to County Tax Commissioner.**

It shall be the duty of the Public Officer to notify the Tax Commissioner of Barrow County in writing as to designation or removal of designation of a specific property as maintained in a blighted condition. Such notice shall identify the specific property by street address and Tax Map, Block and Parcel number, as assigned by the Barrow County Tax Assessor's Office. The Public Officer shall cooperate with the Tax Commissioner to assure accurate tax billing of those properties subject to increased or reduced ad valorem taxation under this Ordinance."

**Sec 3.05.080. Tax Incentives and Abatements to fill unoccupied buildings**

Any property owner of a qualified empty/vacant commercial or residential building and pays City real property taxes for the qualifying property will receive credits for all such taxes paid. The amount of these credits will be calculated as follows: The property owner will receive cash reimbursements for all City real property taxes paid over the same number of years the qualified property had been continuously empty and/or vacant and which was listed for sale and or lease during that time, up to a maximum period of five (5) years, as long as the property is maintained and occupied.

2.

The City Administrator and City Clerk are further authorized to correct typographical errors in the text of this Ordinance and the existing City Code and to produce and publish a final codified version of the City Code with the amendments and revisions outlined herein.

3.

In the event any Court of competent jurisdiction determines that any portion of the foregoing amendment is invalid, unconstitutional, or otherwise illegal, such rulings shall not impair the validity of the rest and remainder of this amendment.

4.

All laws and parts of laws in conflict with this Ordinance are hereby repealed.

This Ordinance shall be effective immediately upon its adoption by the Mayor and City Council.

SO ORDAINED this \_\_\_\_\_ day of August, 2024.

\_\_\_\_\_  
Richard E. Roquemore, Mayor

\_\_\_\_\_  
Joshua Rowan, Council Member

\_\_\_\_\_  
Robert L. Vogel, III Council Member

\_\_\_\_\_  
Jamie L. Bradley, Council Member

\_\_\_\_\_  
Taylor J. Sisk, Council Member

ATTEST:

\_\_\_\_\_  
Brooke Haney, City Clerk



**MAYOR**  
Rick E. Roquemore

**CITY ADMINISTRATOR**  
Michael E. Parks

**CITY COUNCIL**  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

**AGENDA ITEM: 3**

**TO:** Mayor and Council

**FM:** Jack Wilson  
City Attorney

**DATE:** August 8, 2024

**PURPOSE:** To approve the Resolution authorizing the transfer of property to the City of Auburn Downtown Development Authority for economic development purposes.

**BACKGROUND:** The City of Auburn is planning redevelopment of our downtown area. The resolution attached is required for DDA to exercise use of the land for investment and economic development.

**RECOMMENDATION:** To approve the attached resolution presented by staff.

**FUNDING:** N/A

**ATTACHMENTS:**

1. Resolution 06-024

**RESOLUTION 06-024**

**A RESOLUTION AUTHORIZING THE CITY OF AUBURN TO DEED CERTAIN PROPERTY TO THE CITY OF AUBURN DOWNTOWN DEVELOPMENT AUTHORITY IN FEE SIMPLE FOR THE PURPOSE OF FACILITATING THE DEVELOPMENT OF SUCH PROPERTY FOR ECONOMIC DEVELOPMENT AND IN A MANNER CONSISTENT WITH THE PURPOSES OF THE AUTHORITY; AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THE PURPOSES OF THIS RESOLUTION; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City has a fully functioning Downtown Development Authority (“DDA”) with all of the powers of such authorities granted by State law; and

**WHEREAS**, The City of Auburn owns several parcels of property in the downtown area; and

**WHEREAS**, it is in the best interest of the public health, safety and welfare to convey certain parcels to the Downtown Development Authority to pursue redevelopment of them consistent with the City’s Comprehensive Plan; and

**WHEREAS**, the DDA has proven its ability to properly manage and make use of properties in a manner consistent with the purposes of the DDA pursuant to O.C.G.A. § 36-42-1 *et seq.*; and

**WHEREAS**, because of the special powers of the DDA granted under state law and the experience and expertise of the DDA and City staff, the City believes that the DDA is better suited to improve and manage property in a manner that is consistent with the City’s goals and its Comprehensive Plan; and

**WHEREAS**, the Mayor and City Council believe that deeding the property described herein to the DDA in fee simple will allow the DDA additional flexibility to make use of the property in a manner consistent with its purpose under state law; and in a manner that will benefit the citizens and businesses of the City; and

**NOW THEREFORE, THE COUNCIL OF THE CITY OF AUBURN HEREBY  
ORDAINS AND RESOLVES AS FOLLOWS:**

**Section 1. Approval.** The Mayor and City Council of the City of Auburn hereby approves and authorizes the City to deed in fee simple to the Auburn Downtown Development Authority the City's above-referenced parcels referenced on Exhibit "A" attached hereto upon the DDA's negotiation of a Lease or other Agreement for the improvement of those parcels.

Further, The City Council approves and authorizes the Mayor to execute a deed of the subject property to the DDA on behalf of the City.

**Section 2. Approval of Execution.** The Mayor and City staff are hereby authorized to sign all documents necessary to effectuate this Resolution.

**Section 3. Documents.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 4. Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

**Section 5. Repeal of Conflicting Provisions.** All City resolutions inconsistent with this Resolution are hereby repealed.

**Section 6. Effective Date.** This Resolution shall be effective on the date of its approval.

So RESOLVED, this the \_\_\_\_\_ day of August, 2024.

\_\_\_\_\_  
Richard E. Roquemoire, Mayor

\_\_\_\_\_  
Robert L. Vogel, III, Council Member

\_\_\_\_\_  
Taylor J, Sisk, Council Member

\_\_\_\_\_  
Jamie L. Bradley, Council Member

\_\_\_\_\_  
Joshua Rowan, Council Member

ATTEST:

\_\_\_\_\_  
Brooke Haney, City Clerk



**EXHIBIT "A"**

This Resolution applies to the following Tax Parcels:

AU10 036

AU 10 038A—less and except the 120' x 120' footprint of the water tower

AU 10 039

AU10 041

AU 10 45

AU 10 001Z

AU 10 031C—as to the caboose